

**St. Catherine of Siena Board of Catholic Education**  
**Minutes for Meeting of May 1, 2018**

Opening Prayer: Father Stef.

Roll Call: Present: Father Stef, Doug Lonneman, Martie Wolking, Raymond Schlosser, Rosemary Wormald, Judy Newberry, Carol Smith, Nancy Browning, Gwen Fields, Jen Kirst, Helen Brune, Kevin Ball. Absent: Excused:

**Pastor's Report**

First communion was two weeks ago. Will have confirmation coming up. We will advertise for a CRE (Coordinator for Fro Religious Education. Father cannot attend this year's CCD closing because of Deacon Joey's ordination..

**Chairperson's Report**

No Report

**Principal's Report**

There will three people visiting for accreditation. It is a one-day visit on May 14<sup>th</sup>. Grandparents Day is this Friday. There is a teacher recognition luncheon for years of service at the diocese. We have 5 teachers going this year for being on at a 5 year step. Update on Junior High-we offered the position but that person declined. We are currently looking to split the position now perhaps between 2 people who are interested one in Algebra and one in Science. The end result will be an additional ½ for the additional administration work for accelerated reader etc. The staffing questions are still be finalizing. Doug has been asked to fill the position. With the various turnovers, the actual budget for salaries shall be less. Enrollment will be slightly lower next year. There was a discussion of whether some of the tasks might be done on a stipend basis. The intention is to try to track the time needed for some of these tasks next year. The problem is if there is not someone who has dedicated time in the day the fear is that things will start falling through the cracks. Part is also to make sure that we address some of the topics that have come up several times in accreditation topics etc. Much of this results from being a small school.

**Third Floor and Heat Issue.**

The air conditioning question is limited by the electrical service. The locks on the second floor classrooms have been redone to allow them to be locked while open allowing better air circulation.

Kevin Ball raised an issue about transparency and the board if approached should say that the person should go more directly to the person who was involved.

**Religious Education Report**

School Committee

Adjournment:  
Closing Prayer: