

**St. Catherine of Siena Board of Catholic Education**  
**Minutes for Meeting of December 4, 2018**

Opening Prayer:

Roll Call: Present: Father Stef, Julie Scherer, Theresa Broering, Carol Smith, Nancy Browning, Judy Newberry, Jen Kirst, Gwen Fields, Raymond Schlosser, Ashley Cox ,  
Absent: Excused:

**Pastor's Report**

We will need a general bid to outline what would be needed if we want to explore again the possibility of building an expansion Father reported from Don Knochelman and to go forward with Doepker but we might use a design from Doepker and would potentially use someone else to do any construction.

The new web site is up and running. It provides new opportunities.

The fire chief was supposed to do a walk through, but Julie did not see them. Father Stef was checking but it appeared that the walk through didn't take place yet.

**Chairperson's Report**

Nancy collected donations to arrange gift cards for the Bells and Boots winter fund raiser and social.

Electrical Upgrade and Work space: Julie and Father had talked and there doesn't seem to be a space available for this year. Julie will look at the plan to reallocate spaces for the next school year. Nancy suggested that Carol return to the faculty and seek more input. This will be revisited in May.

**Principal's Report**

We are looking at updating the recruitment brochure. We will have an open house in the general time of Catholic Schools Week. The grant meeting for the professional development trip to Atlanta will meet sometime in December and we should after that if funding is available for our faculty.

**Religious Education Report**

Please forward any opportunities for service for students. We may want to explore other options for providing the safe environment program. Parents may opt their children out of the standard program and Teresa has developed an alternative program based on the diocesan materials. In school we have done a program for the upper grades on cyber bullying. The lower grades have a program still to be presented. Teresa wanted other issues in addition to sexual abuse covering bullying, neglect to present a balanced approach etc. but she has only 55 minutes. Father suggested we should explore the other programs and to discuss any other suggestions to improve the program.

## Policy Review

Fund Raising Policy: The policy was presented at PTO and we will work with the fund raising main events and try to come up with a more general policy. They will provide further input as we move forward. We still do not have chairs for the summer festival.

## Finance Committee Report

They came up with wanting to do a regular walk through the parish facilities including the school to try to identify problems early. Could teachers contribute to keeping a lookout and communicate any issues to Dennis? This is actually a return to a previous practice.

PTO met on the 15<sup>th</sup> and boosters did present asking for more involvement with parents. PTO wanted to try to make sure that the post items. A survey will go out to identify goals for the rest of the year. Volunteering and ways to support Bells and Boots. They wanted to try to boost some participation with food and babysitting services so people could attend.

## Policy Review:

The Board began reviewing Article 1 and 2 of the Bylaws. One main change to be made is in the description of the nature of the board. The current bylaws defined the board with policy making powers. That is now obsolete and the board will be redefined as a board that consults and advises the pastor of the parish who has final policy making power. The board was also in general agreement that its scope did not include adult education programs of the parish. The board will review the mission statement and goals stated in the bylaws for discussion at the next meeting.

Adjournment:

Closing Prayer: